

**THE TOWN OF FOREST HEIGHTS  
RESOLUTION 52-18**

**A RESOLUTION TO APPROVE A CONTRACT FOR REPLACEMENT OF THE  
FRONT DOOR CANOPY AT FOREST HEIGHTS TOWN HALL**

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, the Town Council has authority to approve the procurement of goods and services pursuant to Code Section 20.4 and Charter, § 33-63(a) requires that all purchases and contracts for the Town government shall be made by the Mayor and Council and;

WHEREAS, over the years the canopy atop the front door of the Town Hall building has fallen into disrepair, leaks during rainy periods and represents a safety hazard to workers and visitors and;

WHEREAS, the Town has examined the options of repairing the existing canopy versus the replacement of the canopy and after consultation with numerous contractors, has determined replacement/rebuilding would be the most prudent long-term approach and;

WHEREAS, time is of the essence since the Town desires to construct a new canopy and related electrical lighting components before any further damage or decay takes place and;

WHEREAS, the Town Code of Ordinances Section 20-4 allows the submission of three different proposals/quotes for the procurement of services or items valuing less than \$10,000.00 and;

WHEREAS, three different proposals/quotes been obtained and the most cost effective and responsive deemed was from "Dream Are Built" at a total cost of \$9,750.00 and all are attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Forest Heights, Maryland hereby authorize, and approve the replacement of the front door canopy at the Town Hall building at a total cost of \$9,750.00 to be paid from Budget line item 7223.

AND, BE IT FURTHER RESOLVED, that prior to the Mayor signing the approved proposal/contract with Dreams Are Built, said company shall provide proof of insurance and a signed waiver and release indemnifying the Town, to the satisfaction of the Town Administrator;

AND, BE IT FURTHER RESOLVED that the Mayor and Town Council of Town of Forest Heights, Maryland hereby authorizes and approves the Mayor on behalf of the Town to execute any other related instrument or document necessary to carry out the intent of this Resolution.

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BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage.

PASSED this 19<sup>th</sup> day of September 2018.

**APPROVED:** By Resolution of the Town Council of The Town of Forest Heights, Maryland

| <u>ROLL CALL VOTE</u> | <u>YEA/NAY/ABSTAIN/ABSENT</u> |
|-----------------------|-------------------------------|
| MUHAMMAD              | <u>absent</u>                 |
| KENNEDY II            | <u>yea</u>                    |
| MCLAURIN              | <u>absent</u>                 |
| BARNES                | <u>yea</u>                    |
| HINES                 | <u>yea</u>                    |
| WASHINGTON            | <u>yea</u>                    |
| BROWNSON              | <u>absent</u>                 |

I HEREBY CERTIFY that the above Resolution No. 52 -18, was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 19<sup>th</sup> day of September 2018.

ATTEST:

THE TOWN OF FOREST HEIGHTS

***SIGNATURE ON FILE***

\_\_\_\_\_  
Sherletta B. Hawkins, Town Clerk

***SIGNATURE ON FILE***

By: \_\_\_\_\_  
Habeeb-Ullah Muhammad, Mayor

***SIGNATURE ON FILE***

By: \_\_\_\_\_  
Calvin Washington, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 19<sup>th</sup> day of September 2018 with 4 Yea votes and 0 Nay votes the aforesaid Resolution 52-18 passed.

***SIGNATURE ON FILE***

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[Exhibit A- Proposals of Services for Dreams Are Built, Michael & Son Services, Inc.  
Broughton Construction Company]